**Employee Onboarding Cycle**

**First Day**
Welcome to UNT System! Review your schedule and job duties with supervisor. Meet your co-workers and obtain Parking Permit, ID badge, keys, and workspace (if applicable).

**New Employee Orientation**
New hires will attend New Employee Orientation that will introduce the team member to the UNT System Culture and organization.

**First Week**
Review the information about the job and be introduced to all the necessary resources to succeed (technology, trainings, team members).

**First Month**
Learn about the UNT System, your department, and the people around you.

**First 3 Months**
Be aware of your role and responsibilities, expectations, and how you contribute to the department. An experience check-in will be sent to you to provide feedback on the hiring and onboarding process.

**First 6 Months**
Gain momentum in your role, start to take the lead on some initiatives, and built peer relationships.

**First Year**
Celebrate your milestone. Have conversation on your contributions and solicit feedback.

**Before You Start**
Complete New Hire Electronic Onboarding
Sign up for New Hire Benefits Orientation
Visit our Onboarding site for more information.