Engagement Encouragement

**What You Can Use**

Join us for this session, so we want to make sure you are aware of all the resources available to you!

**UNT Website**

The ODE 5 Minute Wisdom Podcast is available on Spreaker, Spotify, and Apple podcast platforms.

**See the resource guide**

The 12 Elements of Engagement

What Responsibilities do my Employees Have?

What is Human Resources Role?

What is My Role as a Supervisor?

What is Family Medical Leave, Sick Leave Pool, Parental Leave?

How to use Time and Labor functions

How to access and navigate the platform

What is Fluid

What is an ePAR?

Discuss strategies to keep your team focused on engagement after the action planning session is over

Identify helpful communication techniques to encourage transparent dialogue during the engagement action planning session.

Discover how to effectively prepare for a productive engagement discussion with your team.

Learn the key concepts of employee engagement and be able to articulate those concepts to others.

What is My role in the Engagement Journey?

What is FMLA

What is a Leave Pool

What is Parental Leave

What is an ePAR

Explore strategies to increase employee engagement within your team.

Explore options to improve employee engagement within your team.

Survey results. This webinar will review what engagement means, demonstrate a few ways to conduct an engaging conversation with your team, and share how to use an action plan based on those conversations.

Our guide during this session is to:

1. Learn the key concepts of employee engagement and be able to articulate those concepts to others.
2. Discuss how to effectively prepare for a productive engagement discussion with your team.
3. Identify helpful communication techniques to encourage transparent dialogue during the engagement action planning sessions.
4. Discuss strategies to keep your team focused on engagement after the action planning session is over.

FLUID Training

Learn more about these leave types and what you as a supervisor/manager need to know and do.

There are a couple of common questions from our Resources and FAQs page:

- How many paid leave days do we have?
- What isFMLA?
- What is a Leave Pool?
- What is Parental Leave?

**Learn HSC**

The ODE 5 Minute Wisdom Podcast is available on Spreaker, Spotify, and Apple podcast platforms.

**FLUID Training**

**ePAR**

Electronic Payroll Action Request Training

Do you need to know how to submit an ePAR (electronic payroll action request)? Not sure when an ePAR is required, or where to go to access the ePAR system? ePAR is the method to enter and/or update employee and position details in the HR/Payroll system.

An Engagement Action Planning session is an important next step that every team should have following a review of your engagement survey results. This webinar will review what engagement means, demonstrate a few ways to conduct an engaging conversation with your team, and share how to use an action plan based on those conversations.

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4. Discuss strategies to keep your team focused on engagement after the action planning session is over.

**Learning and Development Opportunities**

- Timekeepers
- Time and Labor Training for Supervisors and/or Managers
- Time and Labor Training for All Employees
- Manager Self-Service
- Employee Self-Service
- FLUID Training
- ePAR
- Time and Labor Training for Superintendents and/or Campus Presidents
- Campus Presidents

**Family Medical Leave / Sick Leave Pool Parental Leave Training**

The Family and Medical Leave Act (FMLA) provides certain employees with up to 12 weeks of unpaid, job-protected leave per year. Sick Leave Pool provides up to 72 hours of paid leave for catastrophic injuries or illnesses. Parental Leave provides up to 12 weeks of unpaid leave for birth and adoption for those who do not qualify for FMLA.

See the resource guide for Q1: I know what is expected of me at work

Can you help me understand a particular Q12 question from the survey?

**TERMS OF USE**

This newsletter contains links to personal information, paystubs, benefits, employee resources, etc. In addition, the new Fluid platform will give you the ability to personalize the location, and is easier to navigate on mobile devices.

Please review page 4, 3, 2, and 1 of our podcasts on the ODE website.

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