HR Highlights is the Official Newsletter of UNT System Human Resources. If you have an HR question or topic you’d like covered in the newsletter, please email HR@untsystem.edu.

PeopleAdmin Upgrades.

The UNT System has invested in a significant upgrade to our talent management solution, PeopleAdmin. With increased integrations, enhanced single-sign-on (SSO) capabilities, deeper configurability and improved user interface, the PeopleAdmin upgrades will make it easier for supervisors to recruit, onboard and manage talent.

The UNTS PeopleAdmin team is working to have all system workflow testing completed before mid-October as we move toward full implementation and rollout. New integrations with EIS are now running daily and technical teams are testing those, along with the support team at PeopleAdmin. Recently our UNTS PeopleAdmin team conducted a demo for the HR Council in order to provide a look at the new PeopleAdmin Position Management and Applicant System.

A group of employees at each of the campuses who frequently use PeopleAdmin have been selected to be “super users” in the upgraded system, and will receive a sneak peek at the upgrades in order to become campus resources. These super users will soon be contacted for a demo of the new system as we move toward rollout.

Stay tuned for more updates in the near future!

Campus Updates.

UNT Faculty, Excellence & Staff Appreciation Awards

It’s time to nominate your colleagues for the 2020 Presidential, Faculty Excellence and Staff Appreciation awards. Recognizing UNT’s best of the best is a way for us to shine a spotlight on the dedication and
enthusiasm that goes into making our university an exceptional place to work, teach and learn. Please thoughtfully consider recognizing your colleagues who embody the UNT spirit, work ethic and commitment to service. To learn more about the nomination process, including full award descriptions, visit the UNT Awards website.

For assistance in writing the perfect STAFF award nomination, UNT System Human Resources will host a writing workshop on Oct. 29. This workshop is designed to aid and support our staff populations that may not have regular access to a computer, or may not write frequentlyin their daily job responsibilities. WORKSHOP: Staff Appreciation Awards Nomination Writing

All UNT faculty, staff members and students are eligible to submit nominations for staff awards. The nomination window closes Thursday, Oct. 31.

UNT Dallas Holds Town Hall; Celebrates Enrollment Milestone

UNT Dallas President Bob Mong held his annual fall Town Hall event for faculty and staff on October 11. UNTD once again set a new standard for enrollment this fall, eclipsing the 4,000-student mark for the first time. Official enrollment for Fall 2019 is 4,059.

"The strategies we have implemented to recruit local urban Dallas students, combined with the unwavering hard work of our faculty and staff, are paying off as we continue to grow our enrollment at a record pace,” Mong said.

CLICK FOR MORE

UNTHSC Collaboration Paves the Way for Performance

A dynamic dream for performing arts has come to fruition with a new health and wellness collaboration. UNTHSC, UNT, Denton ISD and the Texas Center for Performing Arts Health will work with performers and students from K-12 and beyond.

CLICK FOR MORE

Giving Back through the SECC Campaign.

During the month of October, UNT System team members have a unique opportunity to make a difference in our community through the State Employee Charitable Campaign (SECC). This annual fundraising effort gives state employees the opportunity to improve the quality of life for tens of thousands in the North Texas region and throughout the state.

For more than 25 years, State of Texas employees have embraced fellow Texans through the SECC,
contributing millions of dollars annually. Last year alone, UNT World team members raised more than $180,000 among UNT, UNT Dallas, UNT Health Science Center and UNT System Administration.

For more information on how you can make a difference through the SECC, please click the appropriate link for your institution below. Together, we can make a difference.

UNT SECC Info - UNT Dallas SECC Info - UNTHSC SECC Info - UNT System Administration SECC Info

The Organizational Development & Engagement (ODE) area of Human Resources provides learning and development opportunities to promote employee engagement. ODE staff aim to help create a productive and successful organization that uses best practices to attract, develop and retain employees.

Enroll in Upcoming Training Sessions Today!
(click course titles to register)

Owning Your Own Engagement

Want to find meaningful ways to internalize and explore your own engagement as an individual contributor? Explore what having a psychological and emotional connection to your job means and discover ways to find connection in your work!

When: Tuesday, Oct. 29, 2019 10:00 AM-12:00 PM
Where: UNT Support and Services Building, SSB - 102

Engagement Action Planning

Want to create an engagement action plan with your team but don’t know where to start? Join us in an informative session where we will review a few ways to conduct an engagement conversation with your team and jump-start your plans!
Facilitating Evaluations

For many supervisors, performance reviews are viewed with a certain amount of anxiety, particularly when it comes to feedback on performance growth and development opportunities. The Facilitating Effective Performance Evaluations session will outline an effective approach to performance evaluations that will help you use the annual evaluation as a tool to communicate performance expectations and goals, develop competencies and evaluate performance.

When: Thursday, Oct. 17, 2019 10:00 AM-12:00 PM
Where: UNT Dallas, FH-304

Progressive Discipline

Learn the process to deal with performance and conduct issues when other developmental opportunities fail. Evaluate how to consistently and fairly manage employee behavior and performance. Identify laws and policy requirements affecting discipline.

When: Thursday, Oct. 24, 2019 10:00 AM-12:00 PM
Where: UNT Support and Services Building, SSB - 10

Using the ePAR System

Covering ePAR standard functions (hiring, employee changes, transfers, terminations, approving, etc.) and important information regarding budget changes, additional pay items, timely approval, correcting errors, and related EIS functions.

When: Thursday, Oct. 24, 2019 10:00 AM-12:00 PM
Where: UNT Dallas, DAL1-201

Benefits of the EAP

How can the EAP (Employee Assistance Program) help you? You will create your account and learn to
access online training, webinars, assessments, articles, resources, financial calculators and more. Come explore this free, confidential benefit to you.

**When:** Friday, Oct. 25, 2019 10:00 AM-11:00 AM  
**Where:** UNT Dallas, FH-136

**Higher Ed Finance**

What makes higher education finance different? Understand how higher education is funded, what restrictions are in place, how monies are tracked, and how everything connects with our legislature. Gain a clearer understanding of the organization.

**When:** Monday, Oct. 28, 2019 2:00 PM-4:00 PM  
**Where:** UNT Support and Services Building, SSB - 102

**Breaking the Q12 Code:**

**Understanding the Elements of Employee Engagement – Q7 & Q9**

Join Campus HR as we describe each of the 12 elements of employee engagement in detail, including the two elements of focus for UNT for FY20 - Q1 and Q8. Each session will be informative, collaborative, and fun!

**When:** Wednesday, Oct. 30, 2019 10:00 AM-11:30 AM  
**Where:** UNT Support and Services Building, SSB - 102

**Creating an Inclusive Work Environment**

Explore how to acknowledge and respect the perspectives of others and how to develop inclusive behaviors. Learn how to hold team members accountable for creating and maintaining an inclusive environment.

**When:** Wednesday, Oct. 30, 2019 2:00 PM-4:00 PM  
**Where:** UNT Support and Services Building, SSB - 102
If you would like assistance with creating a customized learning plan for your team, please contact the System HR Organizational Development and Engagement (ODE) team at ODE@untsystem.edu

Miss an issue of HR Highlights? CLICK HERE to catch up!