

EMPLOYEE ONBOARDING CYCLE



BEFORE YOU START

Complete New Hire Electronic Onboarding
Sign up for New Hire Benefits Orientation
Visit our [Onboarding site](#) for more information.

NEW EMPLOYEE ORIENTATION

New hires will attend New Employee Orientation that will introduce the team member to the UNT System Culture and organization.

FIRST MONTH

Learn about the UNT System, your department, and the people around you.

FIRST 6 MONTHS

Gain momentum in your role, start to take the lead on some initiatives, and built peer relationships.



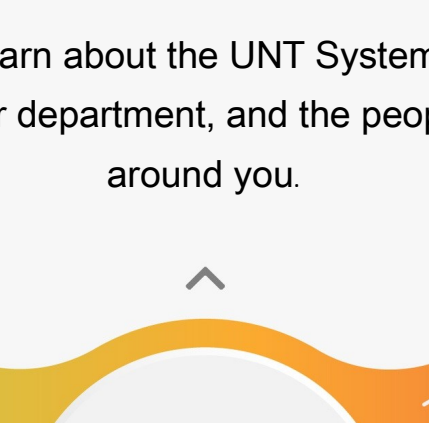
FIRST DAY

Welcome to UNT System! Review your **schedule and job duties** with supervisor. Meet your co-workers and **obtain Parking Permit , ID badge, keys, and workspace** (if applicable).



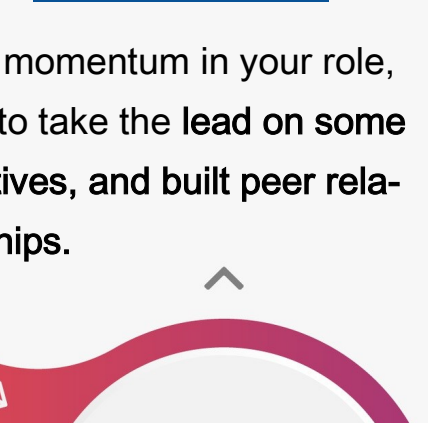
FIRST WEEK

Review the information about the job and be introduced to all the **necessary resources to succeed** (technology, trainings, team members).



FIRST 3 MONTHS

Be aware of your role and responsibilities, expectations, and how you contribute to the department. A **experience check-in** will be sent to you to provide feedback on the hiring and onboarding process.



FIRST YEAR

Celebrate your milestone. Have conversation on your contributions and solicit feedback.

