

Subject: Insights Nov. 29, 2023

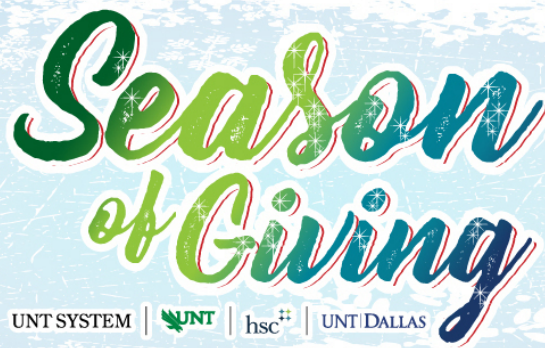
Date: Wednesday, November 29, 2023 at 1:59:49 PM Central Standard Time

From: UNT System News <untsystemnews@messages.untsystem.edu>

insights:

UNT SYSTEM™

Official Newsletter of the University of North Texas System



The second annual [UNT System Season of Giving](#) is upon us! In light of [Our Values](#), we celebrate this time and season to give back and provide hope and resources to those in need. Not only can we provide hope to others, but studies have proven that generosity – of time, efforts, or resources – is good for your health!

VOLUNTEER:

UNT System institutions have created a volunteer program for each of our employees who are interested in living our **We Care** value and volunteering to “help at least one person every day” through giving back to their communities. Now through Dec. 22, employees may volunteer their time, up to half a workday, for a [501\(c\)\(3\) organization\(s\)](#) of their choice. The date must be approved by their supervisor. Employees eligible to participate in the volunteer program must be in a regular position that normally accrues vacation and/or sick leave. Full-time employees are eligible for four hours of volunteer time; part-time employees’ volunteer time will be prorated. Please [download the form](#) to have volunteer time certified and approved.*

ENGAGE:

Each campus is planning Season of Giving events, highlighting local opportunities to give, engage, and volunteer within your communities. Please watch for communication from your campus about your Season of Giving events and **Show Your Fire** by actively engaging in the events.

LEARN HOW TO HELP

DUO ENROLLMENT REQUIRED

ALL UNT System Enterprise faculty & staff and student workers are **required** to enroll in DUO by **February 2, 2024**. To minimize any interruption to end of year operations, the deadline to enroll in DUO has been extended to Friday, February 2, 2024.

Effective **Feb. 2, 2024**, myhr.unt.edu and myfs.unt.edu authentication will **require** multi-factor authentication (MFA). DUO is a multi-factor authentication tool, which adds an additional layer of security to verify user identity at login. Users who are not currently enrolled in DUO will receive a communication with instructions.

Please contact the IT Help Desk at ithelp@untsystem.edu, or call **940.565.HELP (4357)** to **get your account set-up and enabled**.

HOW TO SET UP DUO

VISIT OUR SWAG STORE

The [UNT System Swag Store](#) offers employees purchasing options to a variety of values and system-themed products and apparel! The store is accessible to all UNT System Enterprise employees for departmental purchases utilizing a PCard only. Products can be purchased individually or in bulk quantities. All users must register on the site to gain access to the store. Please visit the [UNT System Swag Store](#) for more details!

SHOP SWAG

GALLUP ENGAGEMENT ACTION PLANNING TRAINING – NEW DATES ADDED

Attention Managers: Register for a Gallup Engagement Action Planning session to begin learning a process that helps managers improve employee engagement. The Engagement Action Planning training will increase your ability to: Understand the concept of engagement action planning, why it is important, and how to use the Gallup Portal to develop an engagement action plan.

LEARN MORE

HR IMPORTANT NOTICE

Starting on January 1, 2024, the HealthSelect Prescription Drug Program will be administered by Express Scripts

Participants in the non-Medicare HealthSelect of Texas[®] plans are automatically enrolled in a comprehensive [prescription drug program](#). Employees, non-Medicare retirees and their eligible dependents enrolled in HealthSelect of Texas, HealthSelect Out-of-State, and Consumer Directed HealthSelect do not need to re-enroll because of this transition. They will be automatically transferred to Express Scripts on Jan.1. Express Scripts will send letters to explain changes. They have 60K+ in-network pharmacies, including many in the current Optum Rx network, and a mail order pharmacy.

New ID Cards:

In December, Express Scripts will send you two new ID cards included in a welcome packet to use starting **Jan.1, 2024**. *Continue to use your current prescription ID card and contact OptumRx for questions about your coverage and costs through Dec. 31, 2023. Contact Optum Rx toll-free at (855) 828-9834 (TTY:711).*

Call Center and Plan Website Now Available:

Starting Dec. 1, you can call Express Scripts at (800) 935-7189 or visit their [website](#) to get information about medications and refills, find in-network pharmacies, and see the cost of medication under their formulary. Express Scripts' plan website is available at [Express Scripts Open Enrollment](#) and participants can register for an account on the plan website beginning Dec. 1. Beginning Jan. 1, the website will be available at HealthSelectRx.com (currently it is linked to Optum Rx).

Express Scripts will conduct webinars in December to virtually meet with you. Check the [ERS' events calendar](#) for registration details.

[LEARN MORE](#)

HOLIDAY RESOURCES GUIDE

Keep the Holidays Healthy and Happy. Make this holiday season a bright and bountiful time by giving yourself the best present of all: peace of mind. Check out this [link](#) that takes you to 5 helpful topics that covers managing stress, gratitude, New Year's resolutions, and holiday budgeting and gifts suggestions.

HIGHLIGHTS



UNT Police Department again earns elite advanced law enforcement accreditation

[READ](#)



HSC Health social worker streamlines food delivery for needy patients

[READ](#)



UNT Dallas College of Law remembers assassination of JFK 60 years later

[READ](#)

CONGRATULATIONS



UNT Dallas names first recipient of Robert Mong Endowed Scholarship

[READ](#)



UNT alumni nominated for 2024 Grammy Awards

[READ](#)



HSC School of Health Professions Dr. Michael Furtado wins prestigious national award

[READ](#)

HR BENEFITS & RESOURCES

RSV Vaccine Now Available



MORE

Ready to Kick Your Habit?



MORE

Retirement Planning



MORE

HR WELL-BEING CALENDAR

Discover the latest scheduled webinars and events available to improve your physical and financial health.

SEE WHAT'S NEW

If you have an HR UNT System question, please email HR@UNTSystem.edu

Check our member institutions' for their latest campus news



If you have a question or any topic you'd like covered in a future newsletter, please email communications@untsystem.edu

View this email [online](#).

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